

A large photograph of a smiling woman with blonde hair, wearing a light blue tank top, holding several blue folders. The background is a bright, out-of-focus office setting.

Simplify  
your payroll.



## free trial

Visit [www.easypay.ca](http://www.easypay.ca) to download your FREE 45 day trial version and discover how Easypay can simplify your payroll process.

## contact

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**Easypay** has been providing payroll solutions for Canadian companies since 1985. Easypay is a comprehensive payroll system designed for small to medium sized businesses in Canada. Key in the hours and Easypay does the rest.

## Version 2.0 Highlights "NEW"

**Click-n-Pick Report Writer** allows you to select any field from the Employee, Year-to-Date or Detailed History file and design a report. Save your report design to produce the report easily in the future.

**T4s** can be printed on Government Supplied forms or on plain paper. Full support of filing by Magnetic Media (mandatory for employers producing more than 500 T4s) is provided.

**Global Employee Update** allows for updating pay rates, benefits, deductions, etc, easily for a group or all employees. Preview the suggested change 25 employees at a time, accept or override the proposed change on an individual employee basis.

**Enhanced G/L Interface** allows for summarized or detailed G/L transactions to be exported.

**Internet Employee Stubs** can be posted on an Easypay hosted web site. Employees can view or print their current pay stub and any stub issued in the last 18 months.



### Direct Deposit or Cheques

Easypay supports printing of payroll cheques or payment by Direct Deposit. Easypay will work with all of the major banks (Royal, CIBC, TD, Bank of Montreal, Scotiabank, HSBC) as well as any credit union. An interface to third party direct deposit vendors like TelPay are also supported.

### Accounting Package Interface

Easypay will create G/L transactions that can be imported to most popular accounting systems in Canada. Check our web site at [www.easypay.ca](http://www.easypay.ca) for a current list of accounting packages that are supported.

### Capacity

Easypay can process payroll for any number of companies or employees.

### Record of Employment

Easypay supports various methods of creating the Record of Employment including the latest ROE Web which is being promoted by HRSDC.

### Deductions and Benefits

All source deductions for all provinces (including Quebec).

The following describes the maximum allowable per company:

**40** User Definable Deductions

**20** Benefits (taxable, non-taxable, etc.)

**20** Earnings in addition to the standard salary, regular time, overtime, vacation, etc. Unlimited number of hourly and/or piecework rates.

### History

Easypay keeps Year-to-Date totals for all employees. In addition to YTD totals, every cheque issued to the employee is kept on file (including previous years).

### Multi-Departmental Costing

Easypay allows you to allocate employee expenses to multiple departments.

### Cheques on Demand

Produce cheques or direct deposit payments for employees as required, outside of the normal payroll cycle. Payments for corrections, bonuses or any other reason can be produced immediately, rather than having to wait until the next regular payroll.

### Software Support

Easypay provides a Hotline Number for assistance and advice. Our technical experts are always as close as the nearest telephone. One annual fee covers support and all tax updates.

"Of all the payroll systems we've used, Easypay is #1. Payroll has become a breeze, it now takes only 30 minutes to run."

*Dan & Debbie Murray  
Canadian Tire - Red Deer, AB*

"I have nothing but great things to say about Easypay. It's easy to use and we saved over \$6,500 in our first year"

*Jim Couturier  
McDonald's Restaurants - Stratford, ON*

